



CHAITANYA

Chaitanya Institute for Mental Health, Nepal

House no. 60, Pasikot, Budhanilkantha, Kathmandu, Nepal

Email: chaitanyarehabnepal@gmail.com or info@chaitanyarehabnepal.com

www.chaitanyarehabnepal.com

Phone: +977-1-4370324

Employment Position – Residential Psychiatric Counselor

Chaitanya Institute for Mental Health initiated its work in the field of psychosocial rehabilitation to address the mental health challenges in Nepal. Chaitanya's goal is to reintegrate the chronic mentally ill persons back into their families and society. It believes in compassionate care towards the physical and mental well-being of individuals in a therapeutic relationship of trust.

Chaitanya Institute for Mental Health, Nepal is a leading institution to provide adequate human resources, promote quality mental health care services across the country, increase public awareness of mental health issues and contribute to policy making. It has extensively reached out to, and worked with, various communities; institutions (academic, governmental bodies and non-governmental organizations), and carried out vigorous community outreach programs.

Roles and Responsibilities of the Residential Psychiatric Counselor

1. Analyze information and medical records, consult with other professionals, and diagnostic evaluations, in order to assess patient's abilities, needs, and eligibility for services.
2. Arrange for physical, mental, academic, vocational, and other evaluations to obtain information for assessing patient's needs and developing rehabilitation plans.
3. Collaborate with resident's families to implement rehabilitation plans that include behavioral, residential, social, and/or employment goals.
4. Confer with resident to discuss their options and goals so that rehabilitation programs and plans for accessing needed services can be developed.
5. Confer with physicians, psychologists, occupational therapists, and other professionals, in order to develop and implement resident rehabilitation programs.
6. Develop and maintain relationships with referral services and maintain regular follow-ups for feedbacks
7. Develop rehabilitation plans that fit resident's aptitudes, education levels, physical abilities, and career goals.

8. Develop daily monitoring and supervision plans for Diet/food intake of residents, maintenance of daily personal hygiene and participation in activities.
9. Direct case service allocations, authorizing expenditures and payments and after advised for discharge, coordinate with the concerned nurse to intend medicine and send the activity card to the billing department.
10. Maintain close contact with resident's during job training and placements, in order to resolve problems and evaluate placement adequacy.
11. Monitor and record patient's progress in order to ensure that goals and objectives are met.
12. Prepare and maintain records and case files, including documentation such as resident's personal and eligibility information, services provided, narratives of client contacts, daily review nurses observation notes in the file, lab reports, Old reports register, work book etc.
13. Collaborate with community, government and other organizations to establish facilities and programs to assist persons seeking mental health care.
14. Maintain professional relationship with residents.

Salary: Salaries and benefits of Chaitanya Institute of Mental Health are competitive compared to other organizations/institutes; remuneration will be commensurate with experience and qualifications.

Qualification and Experience: Bachelors or master's degree in Social Work (Medical and Psychiatric Social Work), Psychology, or related field.

Bachelor degree with a minimum of three years of experiences or a Master degree of one to two years of experiences in the field of counseling. Candidates with experience in the field of psychiatric counseling, rehabilitation homes, old age homes or child care homes are encouraged to apply. Fresh graduates interested to work in the field of psychiatry are also encouraged to apply.

Additional Requirement: This is a residential position; the Residential Psychiatric Counselor is expected to reside in the campus. This class specification lists the major duties and requirements of the job and is not all- inclusive. Incumbent may be expected to perform job-related duties other than those contained in this document.

To know more about Chaitanya Institute for Mental Health visit www.chaitanyarehabnepal.com. If interested, please share your updated CV with a cover letter explaining why you consider yourself suitable to the position, to the email: chaitanyarehabnepal@gmail.com and cc: info@chaitanyarehabnepal.com

Women candidates are encouraged to apply.